



TIPS PREVENT

**Don't be a Bystander...Be a Hero.
Help stop school crises before they happen!**

TIPS is a completely anonymous system for students and parents to report:

- **Bullying/Cyberbullying**
- **Possession of Weapons**
- **Drugs or Alcohol**
- **Harassment/Intimidation**
- **School Vandalism**
- **Physical Assault**
- **Threats of Violence**
- **Suicide Risk**
- **Abuse/Neglect**

**To securely and confidentially report a suspicious incident
within Tulsa Public Schools visit www.tulsapublicschools.org/tips.**

This is not an emergency reporting system. If this is an urgent matter, please immediately dial 911.



Tulsa Public Schools



TIPS FAQs

Is my report really Anonymous?

Yes! By utilizing the TIPS reporting site, reporters can remain truly anonymous if they choose, so they have nothing to fear in sharing their concerns. However, please be aware, we cannot guarantee we can follow-up with you unless we have your name and a way to contact you by either phone or e-mail.

Once I submit a report into TIPS, what happens?

All reports are securely transmitted to and stored within your schools' TIPS platform. Immediate notifications are sent to the appropriate personnel at your school and/or district. Reports will only be viewed and accessible by approved school personnel and all information will remain confidential. Once the team has reviewed your report/concerns, appropriate investigation and follow-up efforts will occur.

How do I know if someone has responded to my report?

If you would like feedback regarding the report you submit or if you would like to be available for follow up questions, you can provide your name and contact information. You may wish to create a pseudonym or alias e-mail account that does not identify your real name.

Do I have to use TIPS to make a report?

No. You are still welcome and encouraged to speak with any staff or faculty member at school if you have concerns. TIPS should in no way replace face-to-face communication, but instead help students share information when they are less comfortable with sharing it in person.

Questions?

Contact

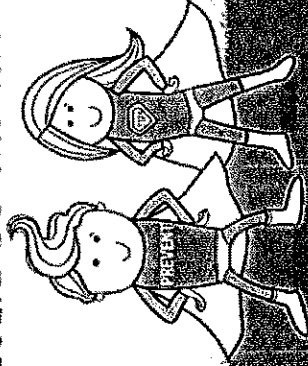
[Org Name}s
TIPS administrator:
Name, Job Title
Phone Number
Address
Email Address

[Org Logo Goes Here]

Introduces

TIPS PREVENT

You could be the hero...



...for someone who needs help.

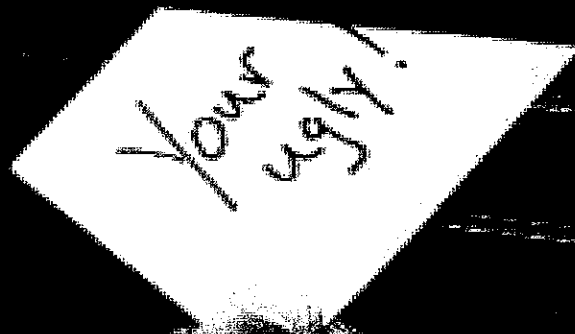


**Empowering students
to ANONYMOUSLY
report concerns about
potentially harmful
situations,
WITHOUT FEAR.**

TIPS is powered by:

A W A R E I T Y

TIPS PREVENT



**Are you or is someone you know
being bullied or harassed?**

**Bullying hurts...
but you don't have to go through it alone.**

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TIPS PREVENT



**Are you or your friends being
bullied or harassed online?**

**Protect your cyber friends...
report cyber bullies.**

To securely and confidentially report a suspicious incident
within Tulsa Public Schools visit www.tulsaschools.org/tips.

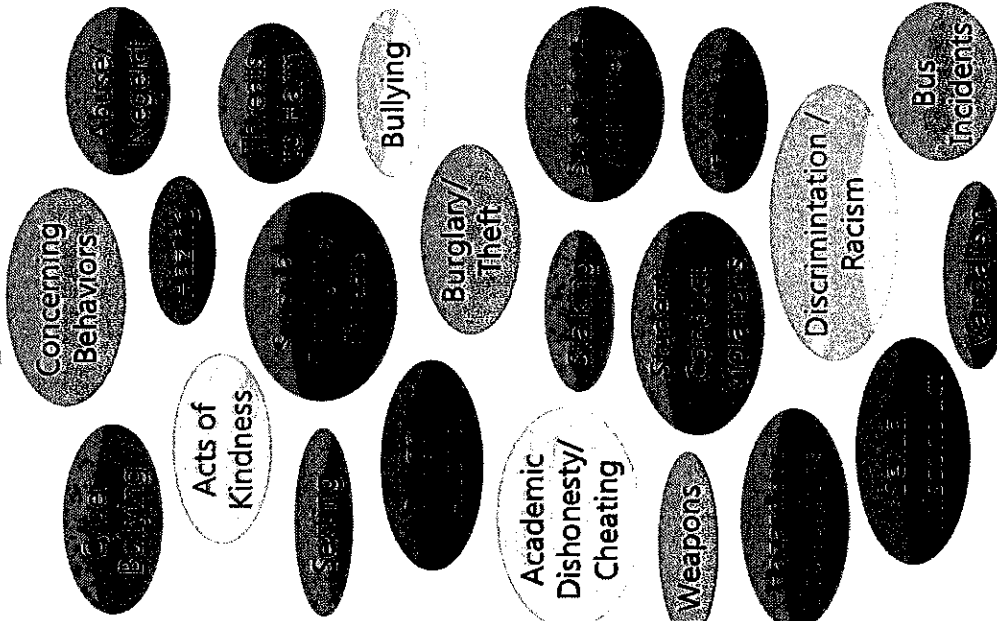
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Tulsa Public Schools



What To Report?



Submitting a Report

Visit your schools website at www.____.edu and click on the TIPS icon



Or Call

1-800-555-5555

To speak to a trained counselor or and/or submit a report over the phone.

YOU could make a LIFE-SAVING impact on a friend's life!

Unsure what to report?

A good rule of thumb is: "If it makes you *uncomfortable*, you should tell an adult or report it."



Prevention starts with a hero like YOU!

A study by the U.S. Secret Service found that students who have carried out acts of school violence "usually planned out the attack in advance—with planning behavior that was oftentimes observable; and that, prior to most attacks, other children knew that the attack was to occur. Taken together, these findings suggest that it may be possible to prevent some future school attacks from occurring—and that efforts to identify, assess, and manage students who may have the intent and capacity to launch an attack may be a promising strategy for prevention."

requently Asked Questions

1 What types of incidents should be reported?

Physical/Personal Security (Phys/Sec)

- Abuse including physical, sexual, emotional and/or psychological
- Aggravated Assault
- Arson
- Bullying/Cyber-bullying
- Burglary
- Campus safety/security concerns
- Criminal Homicide
- Disorderly conduct
- Domestic Violence
- Hate Crime
- Hazing (fraternity and sorority)
- Hazardous campus housing conditions
- Mistreatment
- Robbery
- Sexual Offense
- Sexual Misconduct/Inappropriate behavior
- Stalking
- Theft
- Unsafe campus conditions
- Unsafe work conditions
- Vandalism
- Weapon law violations
- Workplace Violence

Information Security/Identity Theft (Info Sec)

- Copyright violations
- Cyber Bullying
- Disclosure of confidential information
- Identity Theft
- Plagiarism
- Social Networking Leak
- Unauthorized access to computerized academic or administrative records or systems

Employment (Employment)

- Discrimination
- Harassment
- Racism
- Sexual harassment
- Violation of the 1974 Family Educational Rights & Privacy Act (FERPA)
- Violation of Policy

Emergency/Terrorism (Emg/Terror)

- Drug law violations
- Liquor law violations
- Student health concerns
- Terrorism
- Threat of violence
- Weapons
- Suspicious Picture/Note Taking

Ethical (Ethical)

- Academic dishonesty and cheating
- Admissions Irregularities
- Environmental Violations
- Ethical violations
- Falsification of records and official documents
- Financial concerns
- Fraud
- Improper Supplier or Contractor Activity
- Misappropriation of funds
- Misuse of authority

***Please contact 911 in an emergency**

2 Once I submit an incident, what happens?

Incident Reports are securely transmitted to and stored on the TIPS platform (hosted by Awareity a trusted partner approved by your organization) and once the Incident Report is received, notifications are sent to appropriate personnel and threat assessment team members selected by your organization. Your Incident Report will only be viewed and accessible by personnel that your organization has approved for each incident type.

3 Is my Incident Report Anonymous?

Yes, if you choose not to share your personal information when submitting an Incident Report.

4 How secure is TIPS and my Incident Report?

All data transmitted between the Incident Report form and the TIPS platform is encrypted using Secure Socket Layer (SSL) technology. Incident reports can be securely submitted from anywhere Internet access is available.

5 How do I know if someone has responded to my Incident Report?

If you would like feedback regarding the Incident Report you submit or if you would like to be available for follow up questions, you can provide your name and contact information. You may wish to create a pseudonym or alias e-mail account that does not identify your real name.

For additional support or questions contact your organization or TIPS@awareity.com.